

**RECORD OF PROCEEDINGS  
MINUTES OF THE COVINGTON EXEMPTED VILLAGE SCHOOL DISTRICT  
REGULAR SESSION OF THE BOARD OF EDUCATION  
HELD VIRTUALLY VIA ZOOM  
ON WEDNESDAY, APRIL 15, 2020 - 6 P.M.**

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The Covington EVSD Board of Education met in regular session, virtually via Zoom, on Wednesday, April 15, 2020, with President Dr. Dean Pond presiding. Dr. Pond called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Lee Harmon, Mark Miller, Kerry Murphy, Dean Pond, Jim Rench  
Absent: none.

RESOLUTION ALLOWING VIRTUAL BOARD MEMBER PARTICIPATION AND AMENDING CERTAIN BOARD POLICIES  
**RESOLUTION #046-20**

Mr. Harmon introduced the following resolution and moved its passage:

**WHEREAS**, the Governor of Ohio has issued a declaration of emergency through Executive Order 2020-01D to address the spread of the COVID-19 virus; and

**WHEREAS**, on March 22, 2020, the Ohio Department of Health issued a Stay at Home Order with the intent to ensure that the maximum number of people self-isolate in their places of residence to the maximum extent feasible to slow the spread of COVID-19 to the greatest extent possible; and

**WHEREAS**, on March 25, 2020, the General Assembly approved Am. Sub. H.B. 197, which provides emergency relief related to, among other things, the Open Meetings Act; and

**WHEREAS**, Am. Sub. H.B. 197 permits, during the period March 9, 2020, through the duration of the State of Emergency, but not beyond December 1, 2020, members of a public body to hold and attend meetings and hearings by teleconference, videoconference or any similar electronic technology means; and

**WHEREAS**, Am. Sub. H.B. 197 specifies that any resolution or action taken during such meetings has the same effect as if it were taken during an in-person, regular meeting; and

**WHEREAS**, Am. Sub. H.B. 197 stipulates that members attending virtual meetings remotely shall be considered present and counted as part of the quorum required to conduct business; in addition, these members shall be permitted to vote; and

**WHEREAS**, to protect the health and safety of its members, the Board wishes to conduct its meetings virtually and to amend related Board policies during the period of the declared State of Emergency.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education for the Covington Exempted Village School District as follows:

1. For the duration of the State of Emergency declared through Executive Order 2020-01D but not beyond December 1, 2020,
  - a. The Board hereby expresses its intention to forego the requirements in **Board Policy 0131-Legislative** that action to amend the Board policies stated in this Resolution be taken only after being proposed at a previous Board meeting.

- b. The Board temporarily amends **Board Policy 0100 Definitions**, and specifically the term “voting” to include the possibility that a Board member may be present for a meeting via electronic or telephonic means in order to have their vote officially recorded in the Board minutes.
- c. The Board temporarily amends **Board Policy 0162 – Quorum** to state: “Three (3) members present in person or via electronic or telephonic means at a meeting shall constitute a quorum, and no business shall be conducted in the absence of a quorum.”
- d. The Board temporarily amends **Board Policy 0167 – Voting** to allow for motions to be adopted by the requisite vote of those Board members present in-person and/or present via electronic or telephonic means.
- e. The Board temporarily amends **Board Policy 0169.1 – Public Participation at Board Meetings** to suspend all in-person public participation. Opportunities for public comment to the Board shall continue to be provided through electronic means.
- f. The Board will provide electronic or telephonic means by which members of the public may attend and observe the meetings of the Board. Such electronic or telephonic means shall ensure that the public can hear the discussions and deliberations of all Board members, including those attending through interactive video conference or teleconference.

Dr. Pond seconded the motion and, after discussion, a roll call vote was taken and the results were:

Yea, President Pond  
Yea, Vice-President Harmon  
Yea, Mr. Miller  
Yea, Mr. Murphy  
Yea, Mr. Rench

Motion carried.

ROLL CALL

Present: Lee Harmon, Mark Miller, Kerry Murphy, Dean Pond, Jim Rench  
Absent: none

ADDITIONS OR CORRECTIONS TO THE AGENDA

1

RESOLUTION #047-20

Motion by Mr. Miller and seconded by Mr. Harmon to approve the Agenda as amended in (Exhibit #1.)

Roll Call: Ayes: Miller, Murphy, Pond, Rench, Harmon  
Nays: none. Motion carried.

OPEN FORUM:

A. Mike Busse, Covington Village Administrator – Mr. Busse explained the CRA (Community Reinvestment Area) tax abatement program that the village is proposing. The program is used to encourage investment in existing real estate and promote new construction. Both the Covington Board of Education and the Upper Valley Career Center received official notice of the Villages’s intent to create a Community Reinvestment Area earlier this month, in order to allow both districts to participate in any discussions on the development of the CRA. Mr. Busse stated that

the applications for commercial/industrial projects will be considered on a case-by-case basis and the schools will be involved in the process. When asked if school approval is required on the commercial/industrial agreements, he stated he was not certain about that and would have to check and get back with the school board.

**TREASURER'S REPORT**

A

A. Approve Minutes of Previous Meeting

**RESOLUTION #048-20**

Motion by Mr. Miller and seconded by Mr. Murphy to approve the minutes of the March 18, 2020 regular meeting (Exhibit A.)

Roll Call: Ayes: Murphy, Pond, Rench, Harmon, Miller.  
Nays: none. Motion carried.

B. Financial

B

**RESOLUTION #049-20**

Motion by Dr. Pond and seconded by Mr. Miller to approve the following financial recommendations:

1. Approve the March 2020 Financial Reports (Exhibit B.)

Roll Call: Ayes: Pond, Rench, Harmon, Miller, Murphy.  
Nays: none. Motion carried.

2. Other – Informational – Treasurer – audit report is currently in final review

C. Committee Reports

- A. Community Relations Liaison – Mr. Harmon
- B. Legislative Update – Dr. Pond
- C. Building & Grounds Committee – Mr. Miller/Mr. Murphy  
\* Will be meeting soon to discuss upcoming projects
- D. Transportation Committee – Mr. Murphy/Mr. Harmon
- E. Finance/Audit Committee – Dr. Pond/Mr. Rench
- F. Upper Valley Career Center Report – Mr. Harmon

**SUPERINTENDENT'S REQUESTS**

A. Administrative Consent

**RESOLUTION #050-20**

Motion by Mr. Murphy and seconded by Mr. Harmon to approve the following:

1. Gratefully accept the following donations:

<u>Source</u>	<u>Purpose</u>	<u>Amount</u>
Darryl Platt Memorial	Covington Scholarship Fund	\$8,000.00
RPF Ltd	Dugouts for youth diamond	\$3,829.06
Covington BUCC Boosters	Baseball program/pitching machine & mound	\$2,000.00
Numerous Donors	Covington Scholarship Fund	\$1,365.00
Covington Community Chest	Covington Scholarship Fund	\$1,000.00
GL Contracting	Covington Scholarship Fund	\$1,000.00
Minster Bank	Covington Scholarship Fund	\$1,000.00
Northrop Grumman	Wrestling program	\$ 520.00
Covington Savings & Loan	Covington Scholarship Fund	\$ 500.00

PepsiCo	Covington Scholarship Fund	\$ 500.00
PepsiCo	HS Principal's Fund	\$ 500.00
PepsiCo	Athletic Fund	\$ 250.00
Debra/Wm Clason	Covington Scholarship Fund	\$ 250.00
Pauline Meyer	Covington Scholarship Fund	\$ 250.00

Roll Call: Ayes: Rench, Harmon, Miller, Murphy, Pond.  
 Nays: none. Motion carried.

B. Personnel Consent  
**RESOLUTION #051-20**

Motion by Mr. Miller and seconded by Dr. Pond to approve the following certified and classified recommendations:

Recommendations – Personnel - Certified

1. Approve the following certified supplemental contracts for SY2020-2021:

Anderson, Heidi	HS Drama Club Advisor/Play Director
Anderson, Heidi	HS BPA Co-Advisor (.50)
Bohlander, Susan	ES IAT Member
Brunswick, Susan	ES IAT Member
Cantrell, Charles	HS Quiz Bowl Team Advisor
Carey, Logan	8th Grade Basketball Boys Coach
Cates, Tyler	HS Assistant Wrestling Coach
Crawford, Nicole	HS Art Club Advisor
Donnan, Lee	JH Athletic Director (.50)
Donnan, Lee	JH Head Football Coach
Edwards, Amber	HS Yearbook Advisor
Heffelfinger, David	7th Grade Basketball Boys Coach
Gibbins, Matt	Reserve Basketball Boys Coach
Iddings, Carolyn	HS SADD Advisor
Johnson, Ashley	Girls Basketball Program Volunteer
Johnson, Cindy	ES IAT Member
Jurgens, Paula	Title I Coordinator
Jurgens, Paula	Volunteer Coordinator
Jurgens, Paula	ES Math Club Advisor
Kerber, Bridgit	HS Student Council Advisor
Langston, Matt	HS Assistant Play Director
Long, Josh	8th Grade Basketball Girls Coach
McEldowney, Kayla	Varsity Assistant Basketball Girls Coach
McMaken, Rose	JH Student Council Advisor
Moeller, Katie	ES Music Director
Moore, Jessica	HS Music Director
Moore, Jessica	Marching Band Director
Moore, Jessica	Jazz Band Director
Moore, Jessica	Pep Band Director
Pohlman, Karla	ES IAT Member
Ratermann, Karl	HS Head Basketball Boys Coach
Schmitz, Morgan	HS National Honor Society Advisor
Tobias, David	HS Assistant Football Coach
Wenning, Diane	ES IAT Member

Recommendations – Personnel – Classified

2. Approve re-employment of the following classified substitutes for SY2020-2021, as needed:

Aides

Clark, Lindsey	Monnin, Jennifer	Wright, Judy
Dodson, Renee	Parke, Kristin	Young, Shannon
Hembree, Shellie	Warner, Danell	

Bus Drivers

Anderson, Steve	McReynolds, Don	Schaffer, Manda
Flora, Bonnie	Meyer, Dustin	Shafer, Bill
Helsing, Jessica (van)	Nasal, Mary	Stephan, Mike
Hirsch, Mitch	Parke, Ben	Sweigart, Adam (van)
Lavey, Doug	Popp, Kevin	

Custodians

Adams, Kenny	Ha, Shelley	Shafer, Bill
Barbee, Bryan	Landis, Mark	Shell, Kimberly
Boehringer, Dawn	Schaffer, Shon	Woloch, Kimberly
Clason, Debra		

Lunchroom Workers

Adams, Kenny	Hembree, Shellie	Peacock, Deborah
Boehringer, Dawn	Leistner, Kathie	Shell, Kimberly
Feight, Xanna	Leistner, Nichole	Warner, Danell
Ganger, Candy	Parke, Kristin	Wright, Judy
Ha, Shelley	Patty, Lisa	

Secretaries

Feight, Xanna	Monnin, Jennifer	Warner, Danell
Ganger, Candy	Patty, Lisa	Wright, Judy
Ha, Shelley	Shell, Kimberly	Young, Shannon
Leistner, Kathie		

3. Approve the following classified supplemental contract for SY2019-2020:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Stephan, Mike	JH Assistant Track Coach	0

(Successful background checks and proper licensure have been completed.)

Roll Call: Ayes: Harmon, Miller, Murphy, Pond, Rench.  
Nays: none. Motion carried.

C. APPROVAL OF CHS PROGRAM OF STUDIES

C

**RESOLUTION #052-20**

Motion by Dr. Pond and seconded by Mr. Rench to approve the CHS Program of Studies for SY2020-2021 (Exhibit C.)

Roll Call: Ayes: Miller, Murphy, Pond, Rench, Harmon.  
Nays: none. Motion carried.

D. Distance Learning and Make-Up Hours

**RESOLUTION #053-20**

Mr. Rench introduced the following resolution and moved its passage:

WHEREAS, Governor Mike DeWine has declared a state of emergency in Ohio, and the Governor and the Director of the Ohio Department of Health have closed all Ohio schools to students from March 16, 2020, until at least May 1, 2020; and

WHEREAS, Governor DeWine and the Ohio Department of Education have stated that schools should work to provide education through alternative means during the period of extended school closure; and

WHEREAS, Section 15 of Ohio House Bill 197, signed into law by Governor DeWine on March 27, 2020, permits a board of education to adopt a plan for distance learning for students during the school shutdown, even if it had not adopted one previously pursuant to Revised Code §3313.482; and

WHEREAS, Ohio Department of Education guidance indicates that schools may use “blizzard bags” during this extended school closure, beyond the normal three days;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Ohio House Bill 197, Section 15, the Board hereby approves the provision of distance learning retroactive to March 16, 2020, and continuing through the period of extended school closure due to COVID-19.

BE IT FURTHER RESOLVED that the Board ratifies and authorizes the Superintendent’s development and implementation of a plan of distance learning to enable and require students of the district to access and complete classroom lessons in order to make up hours because of the closing of schools in compliance with orders of the Governor, Director of the Ohio Department of Health, a local board of health, and/or an extension of such an order due to the COVID-19 pandemic.

Dr. Pond seconded the motion and, after discussion, a roll call vote was taken and the results were:

Yea, President Pond

Yea, Vice-President Harmon

Yea, Mr. Miller

Yea, Mr. Murphy

Yea, Mr. Rench

Motion carried.

E. Approve the week of May 4-8, 2020 as National Teacher Appreciation Week:

**RESOLUTION #054-20**

Motion by Mr. Miller and seconded by Mr. Harmon that:

Whereas, teachers are vital  
in the renewal of our democratic society, and  
Whereas, teachers touch the future by helping  
students to become creative thinkers and a  
part of tomorrow’s work force, and  
Whereas, teachers enhance lives through their  
work, and  
Whereas, teachers are engaged  
in a profession absolutely  
vital to the success of our nation,  
Therefore, the Covington Board of Education  
recognizes the week of May 4-8, 2020 as  
teacher appreciation week.

Roll Call: Ayes: Murphy, Pond, Rench, Harmon, Miller.  
Nays: none. Motion carried.

F. APPROVE STUDENT INSURANCE PROGRAM FOR SY2020-2021

D

**RESOLUTION #055-20**

Motion by Mr. Rench and seconded by Dr. Pond to approve student accident insurance program with Student Protective Agency, Company, Mount Vernon, Ohio, for SY2020-2021 (Exhibit D.)

Roll Call: Ayes: Pond, Rench, Harmon, Miller, Murphy.  
Nays: open. Motion open.

G. APPROVAL OF WORKERS' COMPENSATION GROUP RATING PROGRAM

**RESOLUTION #056-20**

Motion by Mr. Miller and seconded by Dr. Pond to participate in the Ohio SchoolComp 2021 Workers' Compensation Group Rating program, sponsored by the Ohio School Boards Association and the Ohio Association of School Business Officials, for a fee of \$455.

Roll Call: Ayes: Rench, Harmon, Miller, Murphy, Pond.  
Nays: none. Motion carried.

H. APPROVAL TO PURCHASE BUS

**RESOLUTION #057-20**

Motion by Mr Harmon and seconded by Dr. Pond to approve the purchase of one 78-passenger handicap Blue Bird conventional bus with REI camera system from Cardinal Bus Sales, Lima, Ohio, for \$98,645 (less credit of \$2,000 for trade-in of bus #7) for a net cost of \$96,645, through the Southwestern Ohio Educational Purchasing Council cooperative school bus purchasing program.

Roll Call: Ayes: Harmon, Miller, Murphy, Pond, Rench.  
Nays: none. Motion carried.

I. APPROVAL OF AGREEMENT WITH META SOLUTIONS

E-F

**RESOLUTION #058-20**

Motion by Mr. Miller and seconded by Mr. Rench to approve a service agreement and fee structures with META, an information technology center organized as a regional council of governments, for FY2021 at an annual cost of \$16,116.30 (Exhibit E and F.)

Roll Call: Ayes: Miller, Murphy, Pond, Rench, Harmon.  
Nays: none. Motion carried.

J. TEACHER EVALUATIONS 2019-2020

**RESOLUTION #059-20**

Mr. Harmon introduced the following resolution and moved its passage:

**WHEREAS**, Section 17(M) of Am. Sub. H.B. 197 of the Ohio General Assembly permits a board of education to elect not to conduct evaluations of teachers under Chapter 3319 of the Ohio Revised Code for the 2019-20 school year based on a determination that it would be impossible or impracticable to do so; and

**WHEREAS**, the Board desires to make such an election for the 2019-20 school year.

**NOW, THEREFORE, BE IT RESOLVED** that the Board finds that it would be impossible or impracticable to conduct evaluations of teachers pursuant to Chapter 3319 of the Ohio Revised Code for the 2019-20 school year if said evaluations were not completed prior to the Ohio Director of Health's Order on March 14, 2020, ordering the closure of K-12 schools in Ohio;

**BE IT FURTHER RESOLVED** that the Board elects not to conduct evaluations under Chapter 3319 of the Ohio Revised Code for teachers during the 2019-20 school year, to the extent that such evaluations were not completed prior to March 14, 2020.

Dr. Pond seconded the motion and, after discussion, a roll call was taken and the results were:

Yea, President Pond  
Yea, Vice-President Harmon  
Yea, Mr. Miller  
Yea, Mr. Murphy  
Yea, Mr. Rench

Motion carried.

K. Items for Discussion

- A. PLUS Overnighter canceled
- B. Smoky Mountain trip canceled
- C. Alumni banquet canceled
- D. Washington DC trip postponed
- E. staff evaluations

L. Old Business

M. New Business

- A. First reading of NEOLA Proposed Revised Policy #8510, Wellness (Exhibit G)

G

XVII. Executive Session

**RESOLUTION #060-20**

Motion by Dr. Pond and seconded by Mr. Harmon to enter Executive Session to discuss personnel.

Roll Call:       Ayes: Murphy, Pond, Rench, Harmon, Miller.  
                  Nays: none. Motion carried.

The Board entered Executive Session at 6:51 p.m

The Board returned from Executive Session at 7:29 p.m.



MOTION TO ADJOURN

**RESOLUTION #061-20**

Motion by Dr. Pond and seconded by Mr. Harmon to adjourn the meeting.

Roll Call:       Ayes: Unanimous.  
                  Nays: none. Motion carried.

The meeting adjourned at 7:30 p.m.

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DEAN POND, PRESIDENT

\_\_\_\_\_  
CAROL FORSYTHE, TREASURER