

**AGENDA**  
**COVINGTON EXEMPTED VILLAGE SCHOOL DISTRICT**  
**REGULAR SESSION OF THE BOARD OF EDUCATION**  
**WEDNESDAY, JULY 22, 2020 - 6 P.M.**

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I. Opening

- A. Call to Order - Board President  
Time: \_\_\_\_\_
- B. Pledge of Allegiance - Board President
- C. Roll Call Harmon \_\_\_ Miller \_\_\_ Murphy \_\_\_ Pond \_\_\_ Rench \_\_\_

II. Additions or Corrections to the Agenda

1

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the Agenda as submitted (or amended) in (Exhibit #1)

Roll Call: Miller \_\_\_ Murphy \_\_\_ Pond \_\_\_ Rench \_\_\_ Harmon \_\_\_  
Motion \_\_\_\_\_.

III. Open Forum

(Maximum of 30 minutes, 3 minutes per person if several people wish to speak. Please complete a "Request to Speak During Board Meeting" form.)

- A. Retirement recognition for Carol Forsythe, Treasurer.

IV. Treasurer's Report

- A. Approve Minutes of Previous Meeting

A

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the minutes of the June 17, 2020 regular meeting and of the Special Sessions held on July 8, 2020, and July 10, 2020. (Exhibit A.)

Roll Call: Murphy \_\_\_ Pond \_\_\_ Rench \_\_\_ Harmon \_\_\_ Miller \_\_\_  
Motion \_\_\_\_\_.

- B. Financial

B

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following financial recommendations:

- 1. Approve the June 2020 Financial Reports (Exhibit B)

2. Accept Grants and Approval to Establish Funds for FY2021:

Title I, Targeted Assistance	\$154,933.77	Fund #572-9221
Title II-A, Improving Teacher Quality	\$ 28,916.97	Fund #590-9221
Part-B IDEA, Special Education Enrichment	\$162,702.23	Fund #516-9421
Title IV-A Student Support	\$ 10,000.00	Fund #599-9221
ESSERR (Elem & Secondary School Emergency Relief)	\$107,603.56	Fund #507-9221

3. Approval to establish Petty Cash and Change Funds for SY2020-2021:

<u>Change Funds</u>		
Lunchroom	\$	100.00
Athletic Department	\$	2,000.00
High School Library	\$	10.00
Sophomore Class Concessions	\$	200.00
Junior Class Concessions	\$	200.00
<u>Petty Cash</u>		
K-6 office	\$	100.00
Board office	\$	100.00
<u>Total</u>	\$	2,710.00

Roll Call: Pond \_\_\_ Rench \_\_\_ Harmon \_\_\_ Miller \_\_\_ Murphy \_\_\_  
 Motion \_\_\_\_\_.

4. Other – Informational – Treasurer

C. Committee Reports

- A. Community Relations Liaison – Mr. Harmon
- B. Legislative Update – Mr. Harmon/Mr. Murphy
- C. Building & Grounds Committee – Mr. Miller/Mr. Murphy
- D. Transportation Committee – Mr. Murphy/Mr. Harmon
- E. Finance/Audit Committee – Dr. Pond/Mr. Rench
- F. Upper Valley Career Center Report – Mr. Harmon

D. Public Hearing on the employment for Brian Bohlander by the Covington Board of Education

Members of the public were invited to provide input to the Board on the issue of Brian Bohlander’s re-employment in the District following his retirement.

V. Superintendent’s Reports and Requests

A. Administrative Consent

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following:

1. Gratefully accept the following donations:

<u>Source</u>	<u>Purpose</u>	<u>Amount</u>
Thompson, Annie	Covington Scholarship Fund	\$100.00

2. Approve the transportation handbook for SY2019-2020 (Exhibit C.) C

Roll Call: Rench \_\_\_ Harmon \_\_\_ Miller \_\_\_ Murphy \_\_\_ Pond \_\_\_  
 Motion \_\_\_\_\_.

B. Personnel Consent

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following certified and classified recommendations:

Recommendations – Personnel – Certificated/Licensed

1. Approve placement of new certified staff on the salary schedule as follows:

<u>Employee</u>	<u>Degree</u>	<u>Step</u>
Bell, Lauren	MA+30	8
Homan, Kristi	MA	4

2. Adjust certified contract degree column for the following employee, effective with the 2020-2021 contract school year:

<u>Name</u>	<u>Training</u>
Cates, Tyler	MA+15

3. Approve the following certified tutor for SY2020-2021: Homan, Kristi

4. Approve the following certified supplemental contracts for SY2020-2021:

<u>Name</u>	<u>Position</u>
Bell, Lauren	K-6 Student Council Advisor
Cates, Tyler	HS Reserve Basketball Boys Coach
Homan, Kristi	HS BPA Co-Advisor
Homan, Kristi	HS Multimedia/Communications Advisor
Sweigart, Adam	JH Scholarship Club Advisor

Recommendations – Personnel – Classified

5. Approve Bonnie Flora as Food Service Coordinator for SY2020-2021.

6. Approve the following classified band volunteers and athletic coach for SY2020-2021:

Alexander, Trent – track	Hare, Mike – band	Reynolds, Jess – band
Beasley, Dan – band	Hedges, Heidi – band	Schafer, Heidi – band
Beasley, Linda – band	Hedges, Mike – band	Schafer, Mike – band
Fourman, Jennifer – band	Kuether, Michelle – band	Schneider, Heather – HS gbk
Fourman, Thomas – band	Monnin, Jennifer – band	Wolfe, Melissa – band
Hare, Danel – band	Ostendorf, Teresa – band	

7. Approve the following classified supplemental contracts for SY202-2021:

<u>Name</u>	<u>Position</u>
Ganger, Jarred	HS Assistant Wrestling Coach
Hamilton, Lillian	8th Grade Volleyball Coach
Krupa, Rob	HS Assistant Band Director

8. Approve the following classified substitute for SY2020-2021, as needed:

Puthoff, Rita	substitute lunchroom
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(Successful background checks & proper licensure have been completed.)

Roll Call: Harmon \_\_\_ Miller \_\_\_ Murphy \_\_\_ Pond \_\_\_ Rench \_\_\_  
Motion \_\_\_\_\_.

VI. Approval of Gifted Policy

D

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the adoption of the Covington Gifted Education Policy and Procedures (Exhibit D.)

Roll Call: Murphy \_\_\_ Pond \_\_\_ Rench \_\_\_ Harmon \_\_\_ Miller \_\_\_  
Motion \_\_\_\_\_.

VII. Approve Participation with ACE Digital Academy

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve, in collaboration with ACE Digital Academy, an internet-based educational delivery system designed for grades K-12, providing alternative education options for credit deficiencies, alternative programs, students being schooled at home and/or summer school programs.

Roll Call: Pond \_\_\_ Rench \_\_\_ Harmon \_\_\_ Miller \_\_\_ Murphy \_\_\_  
Motion \_\_\_\_\_.

VIII. Approval of Retirement Pick-Up

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve STRS pick-up for the District Curriculum Director, Bridgit Kerber, effective August 1, 2020. These picked-up contributions, although designated as employee contributions, are being paid by the Covington Exempted Village Schools Board of Education in-lieu of employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.

Roll Call: Rench \_\_\_ Harmon \_\_\_ Miller \_\_\_ Murphy \_\_\_ Pond \_\_\_  
Motion \_\_\_\_\_.

IX. Approval of Contract for Preparing Financial Statements

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve a contract with Clark, Schaefer, Hackett to provide assistance and compilation services in preparing the cash basis financial statement for the fiscal year ending June 30, 2020, at a cost not to exceed \$3,250.

Roll Call: Harmon \_\_\_ Miller \_\_\_ Murphy \_\_\_ Pond \_\_\_ Rench \_\_\_  
Motion \_\_\_\_\_.

X. Approve Purchase of Mower

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the purchase of a 60" Toro lawn mower from Doug's Lawnmowers in the amount of \$9,625 (state bid price.)

Roll Call: Miller \_\_\_ Murphy \_\_\_ Pond \_\_\_ Rensch \_\_\_ Harmon \_\_\_  
Motion \_\_\_\_\_.

XI. Approve Agreement with K-12 Business Consulting

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to authorize Assistant Treasurer, Carmen Siefiring, to enter into a customer agreement with K-12 Business Consulting, Inc. for the FY'21 Ohio Five-Year Forecast Program at an annual cost of \$6,500 with semi-annual payments of \$3,250 due in November and May.

Roll Call: Murphy \_\_\_ Pond \_\_\_ Rensch \_\_\_ Harmon \_\_\_ Miller \_\_\_  
Motion \_\_\_\_\_.

XII. Approval of Agreement for Counseling Services

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve an agreement with New Creation Counseling Center (NCCC) for the purpose of incorporating the Nexus Program (a counseling program designed to offer students on-site mental health counseling at the school), with appointments to be referred and scheduled by school counselors, at a cost not to exceed \$ \_\_\_\_\_ for the school year. The district intends to use Title IV-A Federal Grant funds to pay for the program.

Roll Call: Pond \_\_\_ Rensch \_\_\_ Harmon \_\_\_ Miller \_\_\_ Murphy \_\_\_  
Motion \_\_\_\_\_.

XIII. Resolution Allowing the Use of On-Line Lessons or "Blizzard Bags" as Part of the District's Make-Up Day Plan

**Resolution #**

\_\_\_\_\_ introduced the following resolution and moved its passage:

WHEREAS, the Covington Exempted Village Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to adopt a resolution by August 1st of each year to provide online learning opportunities for students in-lieu-of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Covington Exempted Village Board of Education hereby approves the following plan:

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS:  
Pursuant to Ohio Revised Code section 3313.482, the board of education of the Covington Exempted Village Schools hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reason specified in section 3313.482.

- 1) This plan is adopted, pursuant to approval of the board of education, prior to August 1st.

- 2) This plan includes the written consent of the teachers' employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2019-2020 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher's class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district's web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's website. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.
- 8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.
- 9) The board of education hereby authorizes "blizzard bags," which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the "blizzard bag" lessons are assigned.
- 10) Nothing in the resolution supersedes or replaces Article III, Section 8, Letter F of the Master Agreement between the Covington Exempted Village Schools and the Covington Education Association or Article 5, Section 11, Letter E of the Master Agreement between the Covington Exempted Village School District Board of Education and the Ohio Association of Public Schools Employees, AFSCME Local 4/AFL-CIO Local #532.

\_\_\_\_\_ seconded the motion and, after discussion, a roll call vote was taken and the results were:

- \_\_\_\_\_, President Pond
- \_\_\_\_\_, Vice-President Harmon
- \_\_\_\_\_, Mr. Miller
- \_\_\_\_\_, Mr. Murphy
- \_\_\_\_\_, Mr. Rench

Motion \_\_\_\_\_.

XIV. Items for Discussion

XV. Old Business

XVI. New Business

XVII. Executive Session

**Resolution #**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to enter Executive Session to discuss personnel.

Roll Call: Harmon \_\_\_ Miller \_\_\_ Murphy \_\_\_ Pond \_\_\_ Rench \_\_\_  
Motion \_\_\_\_\_.

The Board entered Executive Session at \_\_:\_\_ p.m.

The Board returned from Executive Session at \_\_:\_\_ p.m.

XVIII. Adjournment

**Resolution #**

\_\_\_\_\_ moved and seconded by \_\_\_\_\_ to adjourn the meeting.

Roll Call: Miller \_\_\_ Murphy \_\_\_ Pond \_\_\_ Rench \_\_\_ Harmon \_\_\_  
Motion \_\_\_\_\_.

Meeting adjourned at \_\_:\_\_ p.m.

The next meeting is Wednesday, August 19, 2020 at 6:00 p.m.